June 2020 First Amendment/Civil Unrest Declared

State Public Assistance (SPA) Event

May 31, 2020 - Ongoing

Cost Recovery Webinar

Virginia Emergency Support Team (VEST)

Finance and Admin Section & Recovery Section

Virginia Department of
Emergency Management

Agenda

- Executive Order and Sum Sufficient

- Submission of Damage Assessments– VirginiaPA.org

- Overview of Resources Available

Governor's Executive Order

- When the Governor declares a state of emergency he issues an Executive Order

    – Executive Order 64 – First Amendment Events – May 31, 2020

- This was due to a state of civil unrest in various locations in relation to the First Amendment/Civil Unrest throughout Virginia

- The Governor activates orders for VDEM (VEOC and VEST) to coordinate the provision of assistance by state and local governments to facilitate emergency service assignments to other agencies (including the National Guard)

Commonwealth of Virginia
Office of the Governor

Executive Order

NUMBER SIXTY-FOUR (2020)

DECLARATION OF A STATE OF EMERGENCY
DUE TO CIVIL UNREST AND INSTITUTION OF A CURFEW
IN THE CITY OF RICHMOND

Executive Orders with Sum Sufficient

- Most of the Governor's Executive Orders include a preauthorized amount of designated "Sum Sufficient" funding made available for reimbursement to state agencies and localities

- The amounts are a lump sum with a portion of the sum designated for the Virginia National Guard (Department of Military Affairs) - $350,000 for this event

> E. Authorization of a maximum of $350,000 in state sum sufficient funds for state and local government mission assignments and state response and recovery operations authorized and coordinated through the Virginia Department of Emergency Management allowable by The Stafford Act, 42 U.S.C. § 5121 *et seq.* Included in this authorization is $250,000 for the Department of Military Affairs.

Commonwealth Assistance Available

- The State Public Assistance (SPA) program may allow for reimbursement of eligible costs under the FEMA Public Assistance program, if federal cost thresholds are not met;

- Funding for the SPA program is administered by VDEM, however the final funding amounts are at the Governor's discretion

Effective Date of this Executive Order

This Order shall be effective immediately and with the exception to the provisions instituting a curfew, shall remain in full force and effect until June 29, 2020, unless amended or rescinded by further executive order.

Public Assistance Threshold

- Threshold for federal assistance is $3.84 X (2010 Census Population)

- State threshold for federal assistance is - $12.2M
  - Must have both to receive federal assistance

- Threshold for state assistance is $4.00 X (2010 Census Population)
  - At Governor's Discretion
  - Only local costs are eligible towards the state assistance threshold

Henry County Example

Henry County Population (2010 Census)	Consumer Price Index Cost Per Capita	Local cost threshold to be eligible for FEMA Public Assistance Grants	State Threshold of $12.2M met?
54,151	$3.84	$207,939	Yes

Henry Co. Costs During Incident Period	
EOC Staffing	$5,000
Response calls	$2,000
Rented equipment	$1,500
EOC Meals	$1,500
Total	**$10,000**

Other Costs Incurred*	
Virginia Dept of Transportation	$150,000
Patrick Henry Community College	$20,000
Appalachian Power	$20,000
National Guard	$20,000
Total	**$220,000**

*Costs incurred by other eligible state agencies and private non-profits **within the jurisdictional boundary.**

Requirements

- Participants for State PA may be eligible if they can demonstrate that they are incapable of covering the full cost due to financial hardship

  – The cumulative effect of recent disasters during the preceding 12 months may also be considered for eligibility purposes (i.e. COVID-12)

  – In order to demonstrate financial hardship, a letter must be submitted detailing the inability to cover the cost of the First Amendment/Civil Unrest Event

- Must meet the state assistance threshold

  – Only local costs are eligible

https://law.lis.Virginia.gov/vacode/title44/chapter3.2/section44-146.28/

Damage Assessments

- Mechanism used to determine the impact and magnitude of damage and the resulting unmet needs of individuals, businesses, the public sector, and the community as a whole

- Costs to include:
  - Personal Services (Regular and Overtime)
  - Travel, Meals, Lodging
  - Contractual Services
  - Supplies/Materials
  - Transportation
  - Equipment
  - Other

Virginia Department of
Emergency Management

Categories of Work

- Emergency work: Addresses an immediate threat/damage caused by incident
  - Category A: Debris Removal
  - Category B: Emergency Protective Measures

- Permanent work: Restoration of to Pre-disaster condition
  - Category C: Roads/bridges
  - Category D: Water control facilities
  - Category E: Buildings/equipment
  - Category F: Utilities
  - Category G: Parks, recreational, and other facilities

Virginia Department of
Emergency Management

Category A- Debris Removal:

- Debris includes, but not limited to, vegetative debris, construction/demolition debris, sand, mud, silt, gravel, rocks, boulders and vehicle and vessel wreckage.

- Eliminate threat to lives, public health and safety.

- Eliminate threat of significant damage to improved property.

- Ensure economic recovery of the affected community.

- Removal of debris from private property is not eligible for reimbursement without approval.

Estimating Debris Piles:

- Length = _____ ft

- Width = _____ ft

- Height = _____ ft

- (L x W x H)/ 27= _____ Cubic yard (CY)

- # of sites = _____

- (CY x Sites x Avg $)/ CY= $ _____

**Quick estimate for H = use your own height and stand next to the pile!

Category B- Emergency Protective Measures:

- Actions taken by a community before, during and following a disaster

- Eliminate or lessen immediate threat of significant damage to improved property

- Saving lives and protecting public health and safety
  - EOC
  - SAR, medical care/transport, fire fighting
  - Security such as barricades
  - Dissemination of information to the public

Category C- Roads and Bridges:

- Actions to Repair:
  - Maintained Culvert/Drainage Structures
  - Maintained Associated Facilities
  - Maintained Roads
  - Maintained Bridges

Category D- Water Control Facilities:

- Facilities built for the purposes of:
  - Irrigation, interior drainage
  - Storm water management, flood control
  - Fish/wildlife habitat

- They include:
  - Levees, aqueducts
  - Dams & Reservoirs
  - Pumping facilities
  - Retention/detention basins

Category E- Buildings & Equipment:

- Administrative Centers

- Buildings, including:
  - Structural & non-structural components, including mechanical, electrical and plumbing systems
  - Contents and equipment within the building
  - Furnishings

- Equipment includes:
  - Vehicles
  - Construction equipment

- Schools & Hospitals

Category F- Utilities:

- Water treatment and delivery

- Power generation and distribution
  - Poles, guys, and cross-arms of damaged conductor(s)

- Sewage collection and treatment plants

- Communications

- Loss of revenue is not an eligible cost

- Costs need to be allocated to jurisdiction in which they incurred

Category G- Parks, Recreational & Other:

Parks and Recreational plus facilities that do not fit in Categories C-F including:

- Mass transit facilities such as railways

- Golf courses, swimming facilities, piers, docks, cemeteries etc.

- Improved and maintained beaches

- Other improved and maintained features

Types of Eligible Costs:

- Directly tied to the performance of eligible work (e.g. force account labor, equipment costs, contractors, supplies, etc.)

- Reduced by all applicable credits (Insurance, salvage values)

- Necessary and reasonable to accomplish the work performed. FEMA determines reasonableness by evaluation of costs submitted.

- Adequately documented and compliant with Federal, State and Local laws and regulations; including procurement, environmental, permitting, and/or historic preservation.

How to submit your damage assessment:

- Step 1: Contact the Recovery team by sending an email to Recovery@vdem.Virginia.gov regarding your intent to submit a damage assessment on behalf of your organization.

- Step 2: Log-in or Register for an account in https://virginiaPA.org

- Step 3: Create your damage assessment

- Step 4: Create your damage sites and upload documentation

- Step 5: Submit your damage assessment for VDEM review

Virginia Public Assistance

VirginiaPA.org manages the Public Assistance (PA) grant in Virginia. The system manages the PA process from application through closeout.

Returning User Login:

Email:

Password:

☐ Remember Me

Sign In   Register

Forgot Login?

Login
This is the login screen. Enter your email address and password here.

If you do not have an account, click the **Register for Access** link to register for the site.

Register for Access

Name Prefix:

First Name:

Middle Name:

Last Name:

Name Suffix:

Title:

Email:

Phone - Business:

Is Direct Line: Not Known ▼
Is the number indicated above a direct line to this contact?

Phone - Fax:

Phone - Cell:

Request Type: New User Requesting Access ▼

Do you represent a local agency?   ○ No ● Yes

Applicant Organization: Select One ▼

Requested Permission Level: Select One ▼

Reason for Requested Access:

Register for Access
This is the registration screen. **All boxes highlighted in red must be completed before submitting the form**.

1. If you have an account, but cannot remember your password click **"Forgot Login?"**

2. That will take you to the **Retrieve Account Information** screen where you will input your email address and wait for the emailed instructions.

My Home
After logging in you will come to your **Homepage.** Your **Homepage** will feature all of the grants attached to you as an Applicant user.
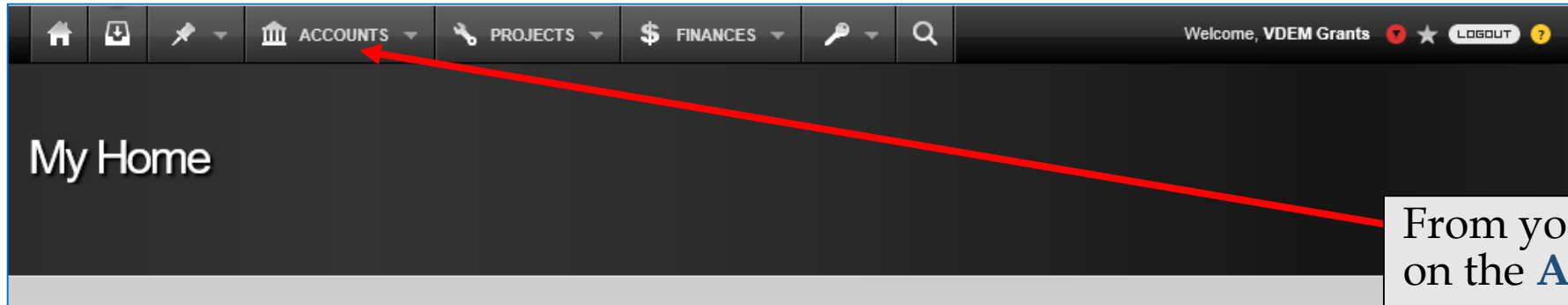
From your **Homepage** click on the **Accounts** tab
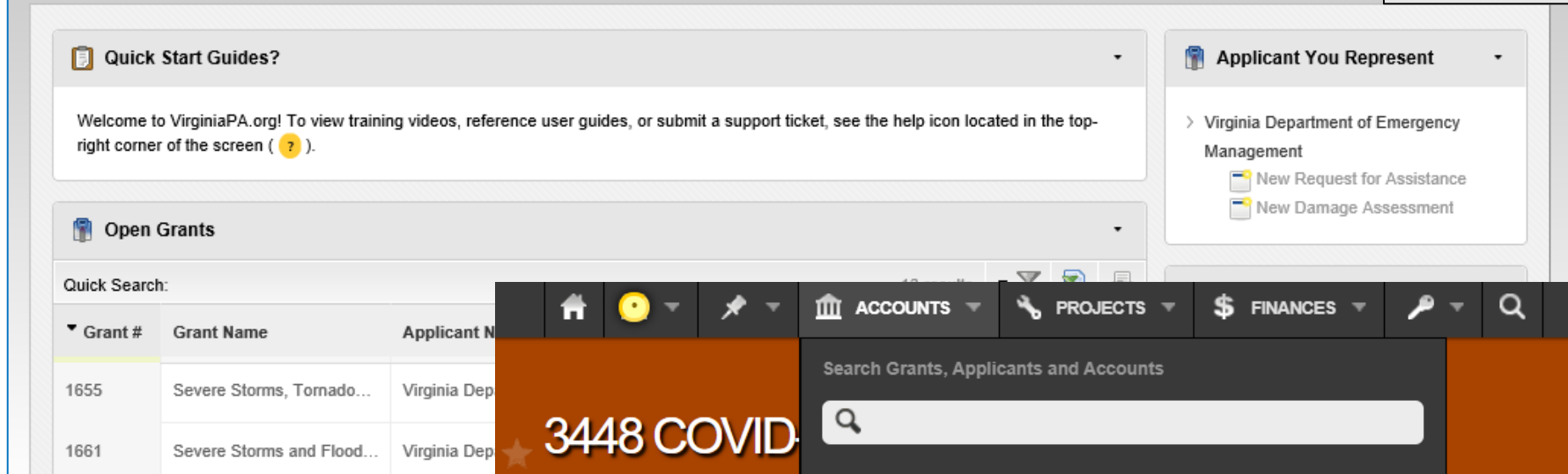
From the accounts tab click on the "**Damage Assessments**"
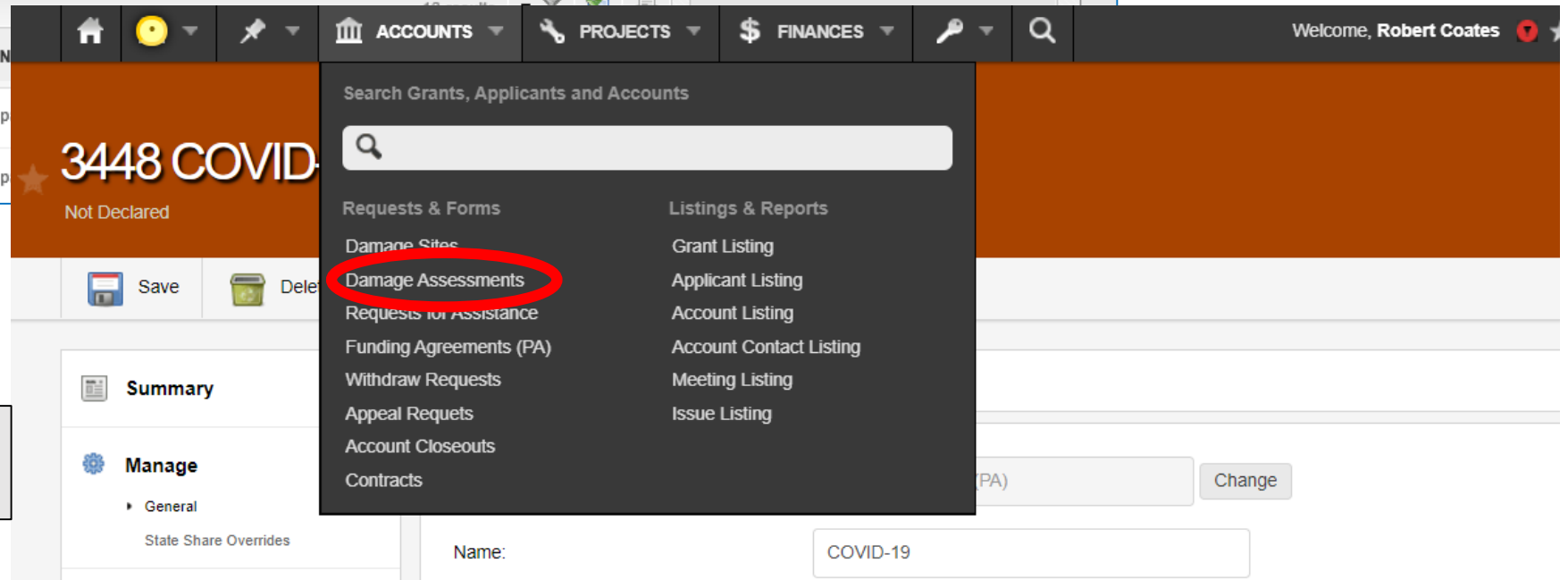
Damage Assessments

Save as Menu Preset   New Damage Assessment

Quick Search: 3 results

▾ Grant #	Applicant	Sequence #	Assessment Date	Applicant Con...	State Contact	Workflow Step

⚠ Complete this Damage Assessment form, then click on the Save button in order to add individual Damage Sites prior to Advancing.

Assessment Date:

Disaster: Select One ▾

Applicant: Select One ▾

Applicant Primary Contact:

Full Name:

Email:

Phone:

PDA Team Lead: Type to Search

Total Annual Budget: $

Annual Maintenance Budget: $

Click on the **New Damage Assessment** Tab

PDA Team Lead is your assigned VDEM POC.

All red boxes must be completed to the best of your ability. If you are not sure of your budget numbers, please insert "0" as an initial placeholder until that information can be accurately updated.

Create New Damage Assessment

[Create] [Cancel]

Describe damages that constitute a health and safety hazard to the general public?

Describe the different populations adversely affected either directly or indirectly by the loss of public facilities or damages?

Describe the economic impact?

Did previous state or local hazard mitigation measures reduce otherwise eligible costs?

Can the potential sub-grantee respond and recover from the damages quickly and without a degradation of services?

What is the impact on Public Services if a declaration is not granted?

While all fields are not required to continue to the next step, we request that they are filled out as accurately and completely as possible.

These questions help provide context to your application by describing disaster-related impacts, which is needed when justifying the request for assistance to FEMA.

FEMA3404EM Hurricane Florence (PA)   >   Virginia Beach, City of

Damage Assessment #3 - Hurricane Florence - Virginia Beach...

Routing in Progress: Submission (Step 1 of 4)

EDITING

➡ Submit   ▭ New Damage Site   ▼

▤ Summary

▧ ✱ Form

▤ Damage Sites   ›
  ▸ Damage Site
  Category of Work Breakdown

▤ Notes

▨ Documents

▨ Workflow

⟳ History

▤ Damage Sites

Quick Search: 0 results   ▼ ▽ 🗷 🖶

▾ Location | Name | Cat | Amount | Submitted Date | Submitted By

No Results

A Damage Assessment is now created, click on the form tab to add a **Damage Site.**

Click "**New Damage Site**." You may create as many damage sites as you like under each Damage Assessment.*

*Helpful Hint, add one damage site for the following:
1.   Overtime Labor
2.   Contract Support
3.   Supplies and Equipment
4.   Travel/Lodging/Meals

Create New Damage Site

Create   Cancel

✱ Form >

Form

*Select the FEMA **Category** of Work

Category:

Select One
A - Debris Removal
B - Emergency Protective Measures
C - Roads and Bridges
D - Water Control Facilities
E - Public Buildings & Equipment
F - Public Utilities
G - Parks, Recreational Facilities, and Other Items
Z - State Management Costs
H - Fire Management

Site Name:

Address of Damaged Property

Address:

City:

Form

Category: Select One

Site Name:

Address of Damaged Property

The Site Name should be a naming convention that makes it easy for you and VDEM to track.	
EOC Costs	Supplies and Materials
Travel, Meals, and Lodging	Public Information on Health and Safety
Equipment	Personal Services
Transportation	Contractual Services

Damage Site

EDITING

Back to Damage Assessment | Save | Set on Hold | Delete | Create Another Damage Site

Labor Amount: $ [ ]

Equipment Amount: $ [ ]

Materials Amount: $ [ ]

Contract Amount: $ 100,000.00

Other Amount: $ [ ]

Has Insurance: No ▾

Estimated Eligible Damage Amount: $100,000.00

Validation Level: Unvalidated ▾

Estimates in these fields **must** be able to match up with the supporting documentation that is uploaded. *Estimates without supporting documentation will not be accepted.*

Notes & Comments | Add Note

No Uploaded Documents | Add Document

There are currently no notes.
Be the first to add one
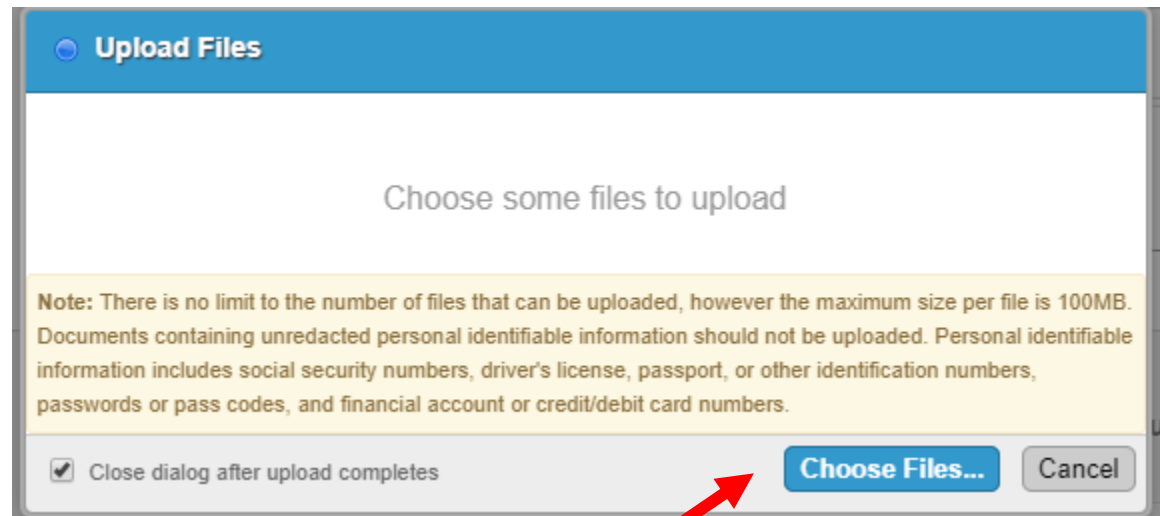
No Issues | Add Issues

An add document function is available at the bottom of each damage site to upload your supporting documentation

Upload Files

Choose some files to upload

Note: There is no limit to the number of files that can be uploaded, however the maximum size per file is 100MB. Documents containing unredacted personal identifiable information should not be uploaded. Personal identifiable information includes social security numbers, driver's license, passport, or other identification numbers, passwords or pass codes, and financial account or credit/debit card numbers.

☑ Close dialog after upload completes

Choose Files...   Cancel

No Uploaded Documents   Add Document

Damage Site

EDITING

Back to Damage Assessment | Save | Set on Hold | Delete | Create Another Damage Site

Damage Description:

Scope of Work:

Description of Damages/Costs:

Examples:

- Overtime labor for police working during the protests
- Lodging and meals for police working during the protests
- Contract support for additional security
- Labor costs for cleaning
- Purchase of additional face masks and other PPE to keep public safety personnel safe

Virginia Public Assistance
PDA Summary of Damages for Potential Sub-Grantee

Category	Inspected		Projected		Total	
	# of Sites	Cost	# of Sites	Cost	# of Sites	Cost
A - Debris Removal	0	$0.00	0	$0.00	0	$0.00
B - Emer. Prot. Meas.	0	$0.00	3	$300,000.00	3	$300,000.00
Emergency Work Sub-Total						$300,000.00
C - Roads & Bridges	0	$0.00	0	$0.00	0	$0.00
D - Water Control Facilities	0	$0.00	0	$0.00	0	$0.00
E - Buildings and Equipment	0	$0.00	0	$0.00	0	$0.00
F - Utilities	0	$0.00	0	$0.00	0	$0.00
G - Parks; Other	0	$0.00	0	$0.00	0	$0.00
Permanent Work Sub-Total						$0.00
Cumulative Emergency/Permanent Work Total:						$300,000.00

Damage Sites are rolled up into PDA report. As this example suggests, there will only be Category B costs reflected.*

*Should the disaster declaration evolve to include other categories, we will notify applicants accordingly.

Step 5: Submit your Damage Assessment once all of your damage sites are submitted by clicking the "**Advance**" tab.

Initial Assessment Submittal

- Please submit initial Cost Recovery/Damage Assessments in VirginiaPA.org by Friday June 12, 2020 at the lastest.
  - The incident period is ongoing
    - No statutory timeline
    - Information will be provided from regional offices
- Should you require additional assistance please utilize our resources and reach out to the VDEM POC.

Resources and Next Steps:

- Take advantage of our Public Assistance resource library, including Job Aids and Cost-Tracking templates https://virginiapa.org/site/resources.cfm
  - **Preliminary Damage Assessment Information**
    - Damage Assessment Guidance(PDF)
    - Damage Assessment Guidance VirginiaPA Slide Deck(PPT)
    - Damage Assessment Operations Manual(PDF)
    - Preliminary Damage Assessment Standard Operating Procedures (SOP)(PDF)
    - Virginia - Damage Assessment Recovery Support Function (RSF)(PDF)
    - Virginia - Damage Assessment Information Guide(PDF)

Support for State Public Assistance (SPA) Events:

For assistance, please utilize the following contacts:		
Agency	**PA/Recovery Coordinator**	**Email**
Regions 1, 5	Michelle Daschner	Michelle.Daschner@vdem.virginia.gov
Regions 4 & 6	Jennifer Dillon	Jennifer.Dillon@vdem.Virginia.gov
Regions 2, 3, & 7	Marcus Grant	Marcus.Grant@vdem.virginia.gov
State Agencies	Recovery Section	recovery@vdem.virginia.gov